



TIPPET
RISE
ART
CENTER

Job Title: Stagehand Intern

Montana's Tippet Rise Art Center is currently recruiting a qualified intern to assist with stage management during our third summer of classical music performances and sculpture tours. Listed as one of the three art centers to visit in 2017 by the BBC, Tippet Rise offers extraordinary opportunities to ideal candidates.

About Tippet Rise

Tippet Rise Art Center is located in Fishtail, Montana, against the backdrop of the Beartooth Mountains, roughly midway between Billings and Bozeman and north of Yellowstone National Park. Set on a 10,260-acre working sheep and cattle ranch, Tippet Rise hosts classical chamber music and recitals and exhibits large-scale, outdoor sculptures. Tippet Rise celebrates the concept that art, music, architecture, and nature are inextricably linked in the human experience, each making the others more powerful. The art center features musical performance spaces indoors and out, with programs that seek to create memorable experiences for performers and audience members alike. Interns gain in-depth exposure to and experience in the individual operational components of Tippet Rise Art Center, as well as practical hands-on training within a non-profit contemporary arts organization.



Intern Responsibilities

- Attend every rehearsal (usually Wednesdays-Saturdays) and:
 - Take notes
 - Record stage plots
 - Anticipate musician needs (chairs, water, lunch, etc.)
 - Complete tasks as directed by the Stage Manager (find music stands, adjust room temperature, make sure musicians are ready to begin to rehearse at scheduled times, print music)
 - Keep the rehearsal space quiet
 - Set lights when stage plot changes in coordination with audio-visual (AV) team
 - Communicate last-minute changes to coworkers
 - Attend Team meetings as needed
- Concert setup and breakdown



- Work with event crew to set up concert venue indoors and outdoors including:
 - Chair setup and breakdown
 - Stage setup and breakdown
 - Assist with piano moving, rolling, and setup
 - Assist AV crew with setup and breakdown
 - Venue cleanup and trash collection
- Attend every performance (Fridays, Saturdays, and some Sundays)
 - Stock dressing room with refreshments; make sure room has been properly cleaned
 - Move equipment as needed (music stands, chairs, pianos) during the performance
 - Communicate with stage manager, recording, and lighting team before, during and after performance, as needed
 - Be able to answer questions about program, schedule, logistics
 - Assist with ushering to keep performance on schedule
- Art Center operations
 - Assist Art Education and Visitor Center Coordinator when needed in the following ways:
 - Student workshops
 - Art classes
 - Food service setup and cleanup
 - Sculpture tours
 - Inventory
 - Organization

Requirements

- Must be able to read music
- Strong communication skills
- Ability to work well in a team
- Flexible in nature, especially under pressure
- Organized, with an ability to prioritize time-sensitive projects
- Enthusiastic, positive attitude
- Ability to problem-solve and take initiative
- Capable of lifting heavy objects and pushing a piano into position
- Must have own, reliable vehicle

Internship Details

The position begins mid-June and ends mid-September 2018. Work hours will vary significantly, but include events on the weekends and evenings and often involve long hours and the ability to be on one's feet for extended periods of time. The intern must be flexible and willing to pitch in and adapt to the needs of the art center. Interns work with a variety of Tippet Rise staff on real projects that not only assist with the art center's concert season, but also build resume and career opportunities. The ideal candidate is willing to jump right in, works well in a team environment, and knows how to problem-solve in a variety of situations. Interns will receive housing for the duration of the program and a paid stipend for the internship.

Reports to: Director of Outreach and Logistics

For more information, please visit <http://tippetrise.org/opportunities#internships>