MSU College of Arts and Architecture | School of Film and Photography

COVID-19 Protocol for Student Films, Photoshoots & Solo Performances

Temperature Check and Screening Log Procedure

Per protocol, all film crews, cast, photographers, models and actors, regardless of MSU affiliation, will have their temperature taken each day they arrive at the beginning of production, at least once during the day of production, and at the end of the day.

At the beginning of each day the following questions should be asked:

Are you experiencing any of the following symptoms?

- Shortness of breath
- Cough
- Fever
- Chest pain
- Loss of taste and smell
- Sore throat
- Headache
- Chills
- Muscle Pain
- Nausea/vomiting/diarrhea
- Dizziness or poor balance
- 1. Do you have a pending COVID test?
- 2. Have you been exposed to someone with a pending or lab confirmed COVID test in the past 14 days?
- 3. Have you traveled outside of the state of Montana in the past 14 days?

Time frame of procedure (when does this procedure occur)

Three times daily at the beginning, mid-day, and end of the production day.

Resources needed to complete procedure

- Cast and Crew Screening Log (template attached)
- Thermometer

Procedure

- At the start of every workday, midway through the shoot and at the end of the day of production each crew and cast member's temperature shall be taken and recorded on the daily screening log.
- Any cast or crew member with a temperature above 100.0 shall be monitored hourly for a rise in temperature.
- If their temperature drops below 100, they do not need further hourly screening.
- If at any point their temperature reaches 100.4, the cast or crew member must leave the set. The Gallatin County Health Department should be contacted if this happens the cast and/or crew member should seek available testing for symptomatic individuals.
- Cast and crew members that have been sent home due to a fever, or have any CDC outlined symptoms, will not be allowed to work on the production until they submit proof of a negative COVID-19 test result.

Cast and Crew Screening Log

Course:	Inst	Instructor:		Crew/Project:	
Cast/Crew Members (Please list here-use the back of the sheet if necessary):					
Cast/Crew Member Name	Date	Answered NO to all of the daily screening questions? Y/N	First temperature reading & time	Second temperature reading & time	Third temperature reading & time

You must save all logs for review and submission should they be requested at any time during and/or after production.

The strategies above have been adopted from the CDC's publication: Implementation of Mitigation Strategies for Communities with Local COVID-19 Transmission. www.cdc.gov > downloads > community-mitigation-strategy